

LEAD CATECHIST

JOB DESCRIPTION, COMMITMENT AND REQUIREMENTS FOR **SUMMER**

MINISTRY TITLE:

- Lead Catechist for the Elementary Faith Formation Program (LC_FF)

JOB DESCRIPTION:

- Sharing in the mission work of the church by walking in faith and sharing the faith
- Teaching the Good News with the elementary school age children and building community with their families

RESPONSIBLE TO:

- Director of Children's Ministries (DCM)

DUTIES:

- Be prepared and prompt for the 10 day summer classes
- Maintain presence before & after classes to support, assist, and communicate with other catechists and parents.
- Cooperate with the rest of the Summer FF Team in facilitating special events (Dinner and Water Day)
- Establish communication with the family of the student with an email or talk in person before/after class, particularly if there is a continual absence.
- Seek to grow and learn with continuing education programs during the school year.

TIME REQUIRED:

- Preparation time: 1 - 2 hours
- Class time:
Arrival: 9am (30 minutes before class starts)
Class time: 9:30am-1:45pm,
Departure: possibly 15 minutes after dismissal

LENGTH OF COMMITMENT:

*Before Summer Program Starts: 1 or 2 days in the month of June
Summer Program: 13 consecutive days.*

IN-SERVICE TRAINING PROVIDED:

- Mandatory background check and attendance at Archdiocesan Virtus – Protecting God's Children (a 3 hour workshop) BEFORE start teaching.
- Meetings with the Director/Coordinator/ Senior Catechist for guidance, direction and support.
- Classes offered by the Archdiocesan Office of Evangelization and Catechesis.
- Advisement and consultation in the certification process.

QUALIFICATIONS AND SPECIAL SKILLS:

- *Love of the Lord and love of children
- *Willingness to share faith and nurture the children's faith
- *Be in communion with the Catholic Church
- *Teaching experience is helpful, but not mandatory
- *Willingness to work on a team and collaborate for the good of the community

BENEFITS OF INVOLVEMENT:

- *Gain a sense of fulfillment in serving the community
- *A sense of accomplishment
- *Growing and learning and becoming personally enriched
- *A sense of true joy in serving the Lord and helping others know God (bringing about the reign of God)
- *Become more familiar with the community through increased involvement
- *Enjoy being recognized on Catechetical Sunday

FOR MORE INFORMATION: Contact Yeimy Lara DCM, at 281-376-6831 X 316 or email yeimy.lara@cgscc.church

ASSISTANT CATECHIST

JOB DESCRIPTION, COMMITMENT AND REQUIREMENTS FOR **SUMMER**

MINISTRY TITLE:

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JOB DESCRIPTION:

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RESPONSIBLE TO:

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DUTIES:

- Be prepared and prompt for the 10 day summer classes
- Maintain presence before & after classes to support, assist, and communicate with other catechists and parents.
- Cooperate with the rest of the Summer FF Team in facilitating special events (Dinner and Water Day)
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- *Be in communion with the Catholic Church
- *Teaching experience is helpful, but not mandatory
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BENEFITS OF INVOLVEMENT:

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